

FLORIDA NARCOTIC OFFICERS' ASSOCIATION

2020 VENDOR APPLICATION & REGISTRATION CONTRACT

Registration Information

All exhibit space will be allocated on first-come, first-served basis. Confirmation of space will be sent upon receipt of signed contract and payment of fees. Payment in full is due prior to conference start date. The exhibit/booth space must be occupied solely by your organization for exhibition of your products or services at the 2020 Annual Training Conference. Exhibit/booth space may not be shared or sub-let. No incomplete forms will be accepted.

Exhibit Space Specifications

Adequate space will be allocated for the exhibit, approximately 8' x 10' space, which is limited to: (1) 6' Table and (2) chairs and trash container. No construction will be allowed on the sides of any booth, which would obstruct the view of adjacent booths. All decorative materials must be flame-proofed. No signs will be affixed by any means to the walls, doors or any other surface in the exhibit area or conference facility.

Damages

Any damage to the building through carelessness of the exhibitor(s) must be paid for by the exhibitor(s). Exhibitor(s) will be required to keep their booths neatly arranged and clean, however janitorial services are provided. Exhibitors agree to conform to all the rules and fire regulations of the facility.

Liability

The exhibitor agrees to make no claims for any reason, including negligence, against Florida Narcotic Officers' Association (hereafter referred to as FNOA), the Conference Committee, the Wyndham Lake Buena Vista Resort, Lake Buena Vista, Florida or their members, agents or employees for loss, theft, damage or destruction of exhibit items; nor for any injury to exhibitors while in the exhibit area/building; nor for any damage of any nature, including damage to his/her business by reason of the failure to provide space for the exhibit or removal of the exhibit, nor failure to hold the exhibit as scheduled.

The exhibitor assumes responsibility and agrees to indemnify and defend the FNOA and Wyndham Corporation and the Hotel's Owner, and their respective owners, managers, subsidiaries, affiliates, employees and agents against any claims or expenses arising out of the use of the exhibition premises. The exhibitor also understands that neither the FNOA nor the Hotel Parties maintain insurance covering the

Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance if desired.

Cancellations

Exhibitors may cancel contracted space by submitting written notice to Lisa Croissant or Ed Blair. Such notice must be received no later than July 10, 2020 for a refund. Cancellation prior to June 12, 2020, will receive a full refund and cancellations between June 13, 2020 and July 10, 2020 will receive a 50 percent refund. No refunds will be made if written notice of cancellation is received after July 10, 2020.

Conference Program

All advertising material and company logos must be submitted prior to July 5, 2020 for inclusion in the Conference Program and website. There is no guarantee the exhibition company information will be included in the Program if the information is not received by this date.

Restrictions

The FNOA reserves the right to determine the eligibility of a company or their product/service for inclusion in the exhibits, and reserves the right to restrict exhibits that, because of noise, method of operation, material or for any other reason becomes objectionable or detracts from the general character of the exhibit show as a whole. In such an event, FNOA shall not be liable to any exhibitor for any refund of exhibit fee or expenses incurred by exhibitor to exhibit. FNOA restricts the representation of organizations that have not been assigned an official exhibit booth from soliciting business and/or distributing promotional material of any type within the exhibit area or any other area. All children under the age of 18 must be accompanied by an adult. Due to the law enforcement sensitive nature of the items/products/services being exhibited it is necessary that all visitors have conference identification, which means they must make contact with registration personnel prior to entry.

Payments

Please make all checks payable to Florida Narcotic Officers' Association and mailed to P.O. Box 76109, Tampa, FL 33675. Credit Card payment must be made via the **Online Store** located at the website at www.fnoa.org

Initials _____